

Self appraisal report Of Public Authority By Auditor

Year(2024-25)

Year:*

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/ URL
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	https://indembjuba.gov.in/contact-detail.php	Fully Met	1.28	Available
1.1.2	Head of the organization	1.28	Fully Met	1.28	Embassy of India headed by the Ambassador	Fully Met	1.28	Available
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	The functions of the Embassy inter alia, include political and economic cooperation, trade and investment promotion, cultural interaction press and media liaison, and scientific cooperation in bilateral and multilateral contexts. Embassy functions within the purview of business allocated to the Ministry of External Affairs under the Government of India's Allocation of Business Rules and Transaction of Business Rules. https://indembjuba.gov.in/india-south-sudan-relation.php https://indembjuba.gov.in/economic-commercial-relation.php https://indembjuba.gov.in/development-assistance-partnership.php	Fully Met	1.28	Available
1.1.5	Function and duties	1.28	Fully Met	1.28	The functions of the Embassy inter alia, include political and economic cooperation, trade and investment promotion, cultural interaction, press and media liaison, and scientific cooperation in bilateral and multilateral contexts. Embassy functions within the purview of business allocated to the Ministry of External Affairs under the Government of India's Allocation of Business Rules and Transaction of Business Rules	Fully Met	1.28	Available
1.1.6	Organization Chart	1.28	Fully Met	1.28	https://indembjuba.gov.in/embassy-official.php	Partially Met	0.64	Partially Available

1.1.7	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	1.28	Fully Met	1.28	https://indembjuba.gov.in/former-head-of-mission.php	Partially Met	0.64	Partially Available
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.2	Powers and duties of officers (administrative, financial and judicial)	1.92	Fully Met	1.92	General Administrative powers are derived from IFS (PLCA) Rules, as amended from time to time. Financial powers of the Officers of the Embassy of India have been detailed in the Delegated Financial powers of the Government of India's Representatives Abroad	Fully Met	1.92	Available
1.2.4	Power and duties of other employees	1.92	Fully Met	1.92	Other powers are derived from the Passport Act of India. The Officers of the Embassy function under the guidance and supervision of the Ambassador.	Fully Met	1.92	Available
1.2.6	Rules/ orders under which powers and duty derived and exercised	1.92	Fully Met	1.92	https://indembjuba.gov.in/right-to-information.php	Fully Met	1.92	Available
1.2.9	Work allocation	1.92	Fully Met	1.92	https://indembjuba.gov.in/embassy-official.php	Fully Met	1.92	Available
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.2	Process of decision making - Identify key decision making points	1.54	Fully Met	1.54	Decision are taken under the instruction and supervision of the Ambassador. Information could not be uploaded on the website due to official reasons	Fully Met	1.54	Available

1.3.3	Final decision making authority	1.54	Fully Met	1.54	Ambassador of India	Fully Met	1.54	Available
1.3.4	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	IFS PLCARules and annexures and other GoI rules. https://indembjuba.gov.in/right-to-information.php	Fully Met	1.54	Available
1.3.5	Time limit for taking a decisions, if any	1.54	Fully Met	1.54	As per the instructions of GoI	Not Met	0	Available
1.3.7	Channels of supervision and accountability	1.54	Fully Met	1.54	Decisions are taken under the instruction and supervision of the Ambassador. Information could not be uploaded on the website due to official reasons.	Partially Met	0.77	Partially Available
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	https://indembjuba.gov.in/right-to-information.php	Fully Met	1.54	Available
1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	Norms are set under the instruction and supervision of the Ambassador.	Fully Met	1.54	Available
1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	All details are under the instruction and supervision of the Ambassador.	Fully Met	1.54	Available
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	As per the instructions of the GOI, issued from time to time. Norms are set under the instructions and supervision of the Ambassador accordingly, from time to time.	Not Met	0	Not Available
1.4.6	Process of redressal of grievances	1.54	Fully Met	1.54	All information related to Grievance redressal, MADAD and CPGRAM portal are available on the website.	Fully Met	1.54	Available
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							

1.5.1	Title and nature of the record/manual/instruction.	2.6	Fully Met	2.60	IFS PLCA rules and annexures Delegated Financial Powers of Government of India's Representatives abroad Rules Passport Act Visa Manual Manuals on Office Procedures Other Central Government Rules and manuals published by Central Government. https://indembjuba.gov.in/right-to-information.php	Fully Met	2.60	Available
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	2.6	Fully Met	2.60	IFS PLCA rules and annexures Delegated Financial Powers of Government of India's Representatives abroad Rules Passport Act Visa Manual Manuals on Office Procedures Other Central Government Rules and manuals published by Central Government. https://indembjuba.gov.in/right-to-information.php	Fully Met	2.60	Available
1.5.3	Acts/Rules/manuals, etc.	2.6	Fully Met	2.60	IFS PLCA rules and annexures Delegated Financial Powers of Government of India's Representatives abroad Rules Passport Act Visa Manual Manuals on Office Procedures Other Central Government Rules and manuals published by Central Government. https://indembjuba.gov.in/right-to-information.php	Fully Met	2.60	Available
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	3.85	Fully Met	3.85	Classified documents/files relating to India's external relations Unclassified documents/files including joint statements, declarations, agreements and MoUs. Passport and consular services application forms https://indembjuba.gov.in/right-to-information.php	Fully Met	3.85	Available
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	Classified documents/files are kept in direct custody of Ambassador. Unclassified documents/files are handled by the concerned officers/officials as per instructions of the Ambassador issued from time to time.	Not Met	0	Not Available
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.7.2	Composition	0	Not Applicable	0		Not Applicable	0	Not Applicable

1.7.3	Dates from which constituted	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.7.4	Term/Tenure	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.7.5	Powers and functions	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.7.6	Whether their meetings are open to the public?	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	3.85	Fully Met	3.85	https://indembjuba.gov.in/embassy-official.php	Fully Met	3.85	Available
1.8.2	Telephone, fax and email ID	3.85	Fully Met	3.85	https://indembjuba.gov.in/embassy-official.php	Fully Met	3.85	Available
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	https://indembjuba.gov.in/right-to-information.php	Fully Met	3.85	Available
1.9.2	System of compensation as provided in its regulations	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							

1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	3.85	Fully Met	3.85	CPIO: Sh. Rakesh Kumar Yadav, Attache Email: admn.juba@mea.gov.in Appellate Authority: Sh. Anil Nautiyal, Ambassador, Email: amb.juba@mea.gov.in	Fully Met	3.85	Available
1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	CPIO: Sh. Rakesh Kumar Yadav, Attache Email: admn.juba@mea.gov.in Appellate Authority: Sh. Anil Nautiyal, Ambassador, Email: amb.juba@mea.gov.in	Fully Met	3.85	Available
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.12.2	Efforts to encourage public authority to participate in these programmes	0	Not Applicable	0		Not Applicable	0	Not Applicable

1.12.3	Training of CPIO/APIO	0	Not Applicable	0		Not Applicable	0	Not Applicable
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	https://indembjuba.gov.in/right-to-information.php	Fully Met	1.92	Available
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.2	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Fully Met	7.69	Transfer Policy and Transfer orders of Government of India are followed.	Not Applicable	0	Not Applicable
Total		75		75		67	58	
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2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	https://indembjuba.gov.in/right-to-information.php	Fully Met	10.00	Available
2.1.2	Budget for each agency and plan & programmes	10	Fully Met	10.00	https://indembjuba.gov.in/right-to-information.php	Fully Met	10.00	Available
2.1.3	Proposed expenditures	10	Fully Met	10.00	https://indembjuba.gov.in/right-to-information.php	Fully Met	10.00	Available
2.1.4	Revised budget for each agency, if any	10	Fully Met	10.00	https://indembjuba.gov.in/right-to-information.php	Not Met	0	Available
2.1.5	Report on disbursements made and place where the related reports are available	10	Fully Met	10.00	https://indembjuba.gov.in/right-to-information.php	Not Applicable	0	Not Applicable

2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	10	Fully Met	10.00	The tender notices are uploaded on the homepage of the website under the Section "latest News". "What's New", "Important Alerts" and "Public Advisory". Further, important alerts are also uploaded under the "Alerts" slider on the homepage. https://indembjuba.gov.in/index.php .	Partially Met	5.00	Partially Available
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.2	Budget	20	Fully Met	20.00	https://indembjuba.gov.in/right-to-information.php	Fully Met	20.00	Available

2.2.4	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	20	Fully Met	20.00	Details are available on the website indembjuba.gov.in/india-south-sudan-relation.php under heading-visit/political interaction	Not Met	0	Not Available
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2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/scheme	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	0	Not Applicable	0		Not Applicable	0	Not Applicable

2.3.7	Eligibility criteria for grant of subsidy	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	0	Not Applicable	0		Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	0	Not Applicable	0		Not Applicable	0	Not Applicable

2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations		Not Applicable	0		Not Applicable	0	Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.2	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	0	Not Applicable	0		Fully Met	50.00	If no para is there, the public authority shall upload that same information on the website.
Total		100		100		140	105	
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3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b) (vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	Embassy of India functions within the norms of India's foreign policy formulated by the Ministry of External Affairs. Policy is implemented by the Embassy under the guidance and supervision of the Ambassador. Embassy interacts regularly with representatives of think tanks, academic community and others. https://indembjuba.gov.in/right-to-information.php	Not Applicable	0	Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	12.5	Fully Met	12.50	Weekly open house are conducted for addressing consular and other grievances of Indian nationals residing in South Sudan on every Tuesday from 10:30 a.m. to 11:30 a.m. link: https://indembjuba.gov.in/notice-board.php	Not Applicable	0	Not Applicable

3.1.3	Public-Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.4	Public-Private Partnerships (PPP)- Detailed project reports (DPRs)	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.5	Public-Private Partnerships (PPP)- Concession agreements.	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.6	Public-Private Partnerships (PPP)- Operation and maintenance manuals	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.8	Public-Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	0	Not Applicable	0		Not Applicable	0	Not Applicable

3.1.9	Public-Private Partnerships (PPP) - Information relating to outputs and outcomes	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	0	Not Applicable	0		Not Applicable	0	Not Applicable

3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	0	Not Applicable	0		Not Applicable	0	Not Applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	50	Fully Met	50.00	All relevant information w.r.t. this Embassy, Important Government of India policies, advisories related to security situation, etc. is uploaded on the website of this Embassy.	Fully Met	50.00	Available
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	25	Fully Met	25.00	All such information is available on the website under "Important Links" and "Media Room Sections"	Fully Met	25.00	Available

3.4.2	Information manual/handbook available in printed format	25	Fully Met	25.00	All such information is available on the website under "Important Links" and "Media Room Sections"	Fully Met	25.00	Available
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	25	Fully Met	25.00	All such information is available on the website under "Important Links" and "Media Room Sections"	Fully Met	25.00	Available
3.5.2	List of materials available at a reasonable cost of the medium	0	Not Applicable	0		Fully Met	25.00	Available
Total		150		150		150	150	
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4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.2	Hindi	9.52	Fully Met	9.52	All such information is available on the website under "Important Links" and "Media Room Sections"	Fully Met	9.52	Available
4.1.4	English	9.52	Fully Met	9.52	All such information is available on the website under "Important Links" and "Media Room Sections"	Fully Met	9.52	Available
4.1.5	Vernacular/ Local Language	9.52	Fully Met	9.52	The official language of South Sudan is English. Hence no translation is required.	Fully Met	9.52	Available
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	28.57	Fully Met	28.57	The information is updated by Ministry of External Affairs from time to time and the same is updated on the website under "Important Links" and "Media Room" sections	Fully Met	28.57	Available
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	The Embassy's website has the required information. The Embassy also makes available to interested individuals various CD's and DVD's containing information on India, its people and culture	Fully Met	9.52	Available
4.3.2	Name/ title of the document/record or other information	9.52	Fully Met	9.52	The Embassy's website has the required information. The Embassy also makes available to interested individuals various CD's and DVD's containing information on India, its people and culture	Fully Met	9.52	Available
4.3.3	Location where available	9.52	Fully Met	9.52	All such information is available on the website under "Important Links" and "Media Room" sections	Fully Met	9.52	Available
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							

4.4.2	Name & location of the facility	7.14	Fully Met	7.14	Chancery information corner	Fully Met	7.14	Available
4.4.3	Details of information made available	7.14	Fully Met	7.14	Brochures, Pamphlets, Booklets are placed for public	Fully Met	7.14	Available
4.4.4	Working hours of the facility	7.14	Fully Met	7.14	Details mentioned on the website	Fully Met	7.14	Available
4.4.6	Contact person & contact details (Phone, fax, email)	7.14	Fully Met	7.14	Details mentioned on the website	Fully Met	7.14	Available
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.2	Grievance redressal mechanism	4.1	Fully Met	4.10	The Embassy's website has information which is updated on a regular basis	Not Met	0	Not Available
4.5.5	List of completed schemes/ projects/ Programmes	0	Not Applicable	0		Not Applicable	0	Not Applicable
4.5.7	List of schemes/ projects/ programme underway	0	Not Applicable	0		Not Applicable	0	Not Applicable
4.5.9	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	0	Not Applicable	0		Partially Met	2.05	Partially Available
4.5.11	Annual Report	0	Not Applicable	0		Fully Met	4.10	Available

4.5.13	Frequently Asked Question (FAQs)	4.1	Fully Met	4.10	This mission is having a feedback form for FAQs. https://indembjuba.gov.in/feedback.php	Fully Met	4.10	Available
4.5.15	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	0	Not Applicable	0		Not Met	0	Not Available
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	Quarterly reports submitted with all details. Details of RTIs received during the period under consideration is also available on the website. https://indembjuba.gov.in/right-to-information.php	Not Met	0	Not Available
4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	Quarterly reports submitted with all details. Details of RTIs received during the period under consideration is also available on the website. https://indembjuba.gov.in/right-to-information.php	Not Met	0	Not Available
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	28.57	Fully Met	28.57	Inputs sought by the Ministry for Parliament Questions provided in timely manner. The details of Parliament Questions replied by MEA may be seen under the following links: https://mea.gov.in/lok-sabha.htm?61/Lok-Sabha and https://mea.gov.in/rajya-sabha.htm?62/Rajya-Sabha .	Not Applicable	0	Not Applicable
Total		180		180		163	124	
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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/ URL
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	https://indembjuba.gov.in/right-to-information.php	Partially Met	10.00	Partially Available
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	0	Not Applicable	0		Not Met	0	Not Available
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	20	Fully Met	20.00	Present Ambassador -Sh. Anil Nautiyal is aJS level officer who joined the Mission on 24.02.2025 only. Former Ambassador was a Director Level Officer and had appointed Sh. Rakesh Kumar Yadav, Attache as Nodal Officer as well as CPIO in this Embassy. The details are available on the website, the link for which is https://indembjuba.gov.in/right-to-information.php	Not Met	0	Not Available

5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	0	Not Applicable	0		Not Applicable	0	Not Applicable
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	0	Not Applicable	0		Not Applicable	0	Not Applicable
Total		40		40		60	10	
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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	25	Fully Met	25.00	All the necessary information has been uploaded on the website of this Embassy. https://indembjuba.gov.in/right-to-information.php	Partially Met	12.50	Partially Available
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	12.5	Partially Met	6.25	The first stage of the STQC certification has been completed while the other phases are in progress.	Not Met	0	Not Available
6.2.2	Does the website show the certificate on the Website?	12.5	Partially Met	6.25	The first stage of the STQC certification has been completed while the other phases are in progress. Once the second phase of the STQC certification is done, it will be displayed on the embassy's website.	Not Met	0	Not Available
Total		50		38		50	13	
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