

EMBASSY OF INDIA
JUBA (SOUTH SUDAN)

No. Jub/Adm/551/09/2022

25 November, 2022

TENDER NOTICE

Subject: Notice inviting tender (NIT) for Internet Services at Chancery Premises of Embassy of India, Juba

The Embassy of India, Juba invites sealed bids (**Technical and Financial, in separate covers**) from internet providers based in Juba(South Sudan) for providing internet service at Chancery Premises of Embassy of India, Juba.

2. Important dates for tender process are as below:

Date of seeking NIT	:	25.11.2022
Queries /clarifications by bidders (to be send to cul.juba@mea.gov.in)	:	By 5:00 PM on 07.12.2022 (Local Time)
Last date of submission of sealed bids	:	By 1:00 PM on 16.12.2022 (Local Time)
Date of opening of Technical bids	:	At 3:00 PM on 16.12.2022 (Local Time) at the Embassy
Date of opening of financial bids	:	To be intimated after Technical bids are opened

3. Terms & conditions, Eligibility, Scope of Work, Proforma for submission of quotations and details of required documents are mentioned/enclosed.

-The Technical bid would be consisting all technical details along with commercial terms and conditions;

-The financial bid would be indicating item-wise **all inclusive price** for the items mentioned in the technical bid with details of Tax, if any;

-The technical bid and financial bid should be sealed in **separate covers/envelops** duly super-scribed as "Technical Bid" and "Financial Bid" and both these sealed covers are to be put in a bigger cover **which should also be sealed properly** and will be super-scribed as **"BID FOR INTERNET SERVICE TO EMBASSY OF INDIA, JUBA."** The bid may be sent by post or by hand at the Embassy of India, Plot No. 209-245 Block 3-K (South), Juba Na Bari, adjacent to the National Elections Commission, Juba (South Sudan). Bid without sealed cover and/or sent by email will be rejected.

4. The right of acceptance of tender(s) and award of job will rest with the Competent Authority i.e. the Embassy of India, Juba. The Embassy reserves the right to reject or partially accept any or all the tender(s) received without assigning any reasons thereof.


(Pawan Tripathi)

Head of Chancery

hoc.juba@mea.gov.in

PAWAN TRIPATHI
Head of Chancery
Embassy of India,
Juba (South Sudan)

(A) ELIGIBILITY CRITERIA:

- (i) The service provider must have at least 3 years of experience in wireline network.
- (ii) The company should have been registered with the local Government and has to submit copy of the Registration Certificate/License as relevant with the Government of South Sudan for providing internet services with the technical bid.
- (iii) Bidders should not have been barred/black listed by any of the Government departments/organisations. The technicians, attending work of installation and routine maintenance, should have been vetted by the local police in terms of their past record, character and antecedents;
- (iv) Bidders should have technical, professional and practical experience of having undertaken similar works in any reputed companies, government organisations, banks and Diplomatic Missions etc. in Juba.
- (v) The service provider must have significant network subscriber base.
- (vi) The service provider shall have the facility to provide additional dedicated lines and minimum 03 (three) Public IPs. More specific details will only be furnished once the service provider is finalized.
- (vii) The service provider cannot transfer any rights to any other service provider or sublet the contract.
- (viii) The service provider will maintain data protection and end to end encryption.

(B) SCOPE OF WORK

- (i) 10 MBPS Internet Bandwidth through optical fibre cable connection is required at the Embassy of India, Juba, Plot No. 209 & 245, Block – 3K (South), Juba Na Bari, Juba, South Sudan.
- (ii) The vendor shall provide uninterrupted internet services with a provision of alternate / parallel arrangement by way of fibre optic, V-sat etc., in case the given optical fibre cable connection faces some technical constraints/ service breakdown from the source. In its bid, the vendor should clearly indicate what all parallel arrangements will be made at this end in this regard.
- (iii) The Service Provider shall provide all the necessary equipment-, devices, fibre cabling, electrical wiring, data cabling, etc. required for providing the service.
- (iv) The Service Provider shall install and configure the equipment, test the connectivity and committed bandwidth in mutually agreed format and timeline.
- (v) The Service Provider shall obtain all the necessary agreements/ permissions/licenses, if any, from concerned local authorities at their own effort and cost.

(vi) The Service Provider shall maintain and upkeep the devices, ensure data spend of 10 Mbps (or as agreed) and ensure related activities that may be required.

(vii) The Service Provider may also provide clear details what all services and facilities will be offered as part of the contract for the internet services in bullet point form, under the heading “**Services to be offered**” in the last para of their bid while summing up their proposal.

(viii) Internet and Maintenance Services to be available on 24x7x365 basis to ensure uninterrupted internet service at agreed speed.

(ix) Firewall Protection is to be installed by the service provider on no extra cost.

(C) TENDERING PROCESS

(I) Tender is invited in two parts i.e. (i) Technical Bid and (ii) Financial Bid.

(II) Visit to Embassy for inspection: The service provider may carry out the necessary sight survey at their own cost before quoting price. They can visit the site for inspection between 1000 AM to 0500 PM on any working day with prior appointment through email at cul.juba@mea.gov.in or by calling at +211922295900.

(III) Submission of Bids:

(a) All document should be in ENGLISH only

(b) Validity of bids: The validity of the bids must be for six months with effect from the date of opening of the bids. All bids should be in English language only.

(c) Performance Security: Successful bidder will deposit a Performance Security @ 8% of the total contract value (yearly) in the form of Bank Guarantee/DD in the name of Embassy of India, Juba. The Performance Security should be valid till 60 days beyond the contract period. After successful completion of all contractual obligations, the Performance Security (without any interest) shall be refunded.

(d) The Service provider must clearly specify in the quotation if there would be involvement of third party for providing any services.

(e) All the pages of the Technical / Financial Bid shall be page numbered.

(f) Envelope of technical bid & financial bid should be individually sealed and then placed in a third envelope/main envelope, to be sealed and superscribed “**Quotation for Internet Services at the Embassy of India, Juba**” and to be sent by post/hand to : **Head of Chancery Plot No. 209&245, Block – 3K (South), Juba Na Bari, Juba, South Sudan** and should be sent by hand/post. Bids sent in unsealed envelopes or/and by e-mail will be rejected.

(g) Envelopes shall indicate the name and address of the bidders/Senders to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'.

(IV) Opening of Bids:

(a) The schedule of submitting bid, opening of technical/financial bids are given at page 1.

(b) Agencies may send their authorized representative at the time of opening of Technical & Financial Bids on the aforementioned dates.

(c) To assist evaluation and comparison of the bids, the Embassy at its discretion, may ask the bidders for any clarification on their bids. The clarifications and responses from the bidders shall be in writing and at the earliest possible on the same day of clarifications sought.

(D) VALIDITY OF CONTRACT:

(i) The services need to be made operational within 3 working days from the award of the contract

(ii) the contract, if awarded, shall be valid initially for a period of one year and may be extended for another period of one year on same terms and Conditions subject to satisfactory service provided by the vendor.

(E) PAYMENT TERMS & CONDITION:

Payment in US\$ will be made in advance on quarterly basis between 1-15 of the first month of concerned quarter through cheque/bank transfer in Juba. Service Provider will raise the bill at least two weeks in advance of billing cycle.

ANNEXURE "A"

TECHNICAL BID PROFORMA

1. Name of the firm:
2. Address of the Registered Office:
3. Correspondence address:
4. Contact details:
 - (a) Telephone:
 - (b) E-mail:
 - (c) Website, if any:

S.No	Details	Page No.
1	Brief introduction of the company including ownership details (One -two page company profile to be enclosed)	
2	Previous experience/services in the field (a proof of experience should be enclosed)	
3	Registration Certificate & license for the services (copies signed by the Director or equivalent of the company to be enclosed)	
4	Details of present and past customers/subscribers of the firm (Provide details of at least three present organization clients in Juba)	
5	Details of Service, the firm would provide to this Embassy, if awarded. (within the Scope of Work given in Tender)	

[Signature(s) of the bidder(s) with
Name, Designation, Date &
Seal]

ANNEXURE "B"

FINANCIAL BID PROFORMA

1. Name of the firm :
2. Address of the Registered Office:
3. Correspondence address:
4. Contact details:
 - (a) Telephone:
 - (b) E-mail:
 - (c) Website, if any:

Sl No.	Items	Charges (US\$)	Remarks if Any
1	Monthly charges for providing internet service @10 Mbps (inclusive all charges)		
2	Whether VAT/TAX , if any, is included in above		YES/NO
3	VAT/TAX (if it would be reflected separately in the bills)		
4	Initial Installation Charges, if any		
5	Other charges, if any		
TOTAL			

[Signature(s) of the Bidder(s)
with Name, Designation, Date &
Seal]

Note: Price quoted should be on an all-inclusive basis to be paid monthly and shall include the cost of all services. The Embassy shall be liable to pay only the quoted price, without any additional charges or taxes etc.

AFFIDAVIT

I/We _____ representative/s of
M/s _____ solemnly declare that:

1. I/We are submitting my/our bid against the Tender Notice no. Jub/Adm/551/09/2022 dated 25.11.2022 brought out by the Embassy of India, Juba for providing internet services at the Chancery premises of Embassy of India, Juba(South Sudan) which is valid for next six months.
2. I/ We or my/our partners do not have any relative working in any office of Embassy of India, Juba.
3. All information furnished by us in respect of fulfillment of eligibility criteria and other information given in this tender is complete, correct and true.
4. All documents/credentials submitted along with this tender are genuine e, authentic, true and valid.
5. The Price /Bid submitted by me/us is "WITHOUT ANY PRE-CONDITION".
6. I/We have not been banned/ delisted by the Government or any Government agency of South Sudan.
7. I/ We accept all the terms and conditions of tender.
8. If any Information or document submitted is found to be false/ incorrect, Embassy may cancel my/our Tender and take any action as deemed fit including termination of the contract, forfeiture of all dues and blacklisting of my/ our firm and all partners of the firm, justifiable legal action, etc.

[Signature(s) of the Bidder(s) with Name]

PERFORMANCE/ SERVICE GUARANTEE FORMAT

To:

**The Embassy of India,
Juba(South Sudan)**

WHEREAS _____ (Name of the Service Provider) herein called "the Bidder" has undertaken, in pursuance of Contract No. _____ dated _____ to provide a complete Security services hereinafter called "the Contract". AND WHEREAS it has been stipulated by you in the said Contract that the Service Provider shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with its performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Service Provider a Guarantee. THEREFORE We hereby affirm that we are Guarantors and responsible to you, on behalf of the Service Provider, up to a total of _____ (Amount of the Guarantee in Words and figures @ 8% of annual invoice) and we undertake to pay you, upon your first written demand declaring the Service Provider to be in default under the Contract and without cavil or argument, any sum or sums within the limit of _____ (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. This guarantee is valid until the _____ day of _____, 2025.

(Signature and Seal of Guarantors)

Date:

Address:

BID SECURITY DECLARATION

(To be submitted on letterhead of the company with seal and signature)

**To:
The Embassy of India,
Juba(South Sudan)**

I/We... .(Name of the Service Provider) herein called “the Bidder”
am/are hereby declare that if I/we withdraw or modify my/our bids during the period for
validity, or if I/we am/are awarded the contract and I/we fail to sign the contract, or to
submit a performance security before the deadline defined in the request for bids
documents, I/we will be suspended for the period of three years or for longer period as
decided by the Embassy from being eligible to submit Bids for contracts with the entity
that invited the bids.

(Signature and Seal of Guarantors)

Date:
Address: