

Annex - A

Contract Agreement

CONTRACT/AGREEMENT NO /Jub/Estt/867/022025.

DATED 30.01.2026

THIS AGREEMENT is made on 30.01.2026 between Embassy of India, Juba (hereinafter referred to as "Client" which expression unless excluded or repugnant to the context be deemed to include his successors and assigns), and whose principal place of office is at Embassy premises located at Plot No 209 & 245, Block, 3K (South), Juba Na Bari Juba, South Sudan

AND

M/s **Shaki Outsourcing Services Ltd.** having its registered office at Juba, South Sudan (Hereinafter referred to as "the Contractor") which expression shall unless excluded by or repugnant to the context be deemed to include his successors, heirs, executors, administrators, representatives and assigns) of the other part for providing manpower services to Client

NOW THIS AGREEMENT WITNESSTH as follows:

WHEREAS the Client invited bids through open tender, vide Notice Inviting Tender dated 06/10/2025 for "providing Housekeeping services at Embassy of India, Juba under Tender No. /Jub/Estt/867/022025 dated 06/10/2025

AND WHEREAS the Contractor submitted his bid in accordance with the procedure mentioned along with the bid documents and represented therein that it fulfills all the requirements and has resources and competence to provide the requisite services to the Client

AND WHEREAS the Client has selected M/s **Shaki Outsourcing Services Ltd** as the successful bidder pursuant to the bidding process and negotiation of contract prices, awarded the Letter of Award (LoA) No Jub/Estt/867/022025, to the Contractor on 30.01.2026 for a total sum of US\$ 770/-per month [US Dollars seven hundred and seventy only] for providing cleaning services required at Embassy premises located at Plot No 209 & 245, Block, 3K (South), Juba Na Bari, Juba South Sudan.

AND WHEREAS the Client desires that the cleaning services (as defined in the Bidding Document) be provided, performed, executed and completed by the Contractor, and wishes to appoint the Contractor for carrying out such services at the monthly charges of for an initial period of one year from 01.02.2026 to 31.01.2027, extendable for further two years on yearly basis at the same rates and terms & conditions, subject to satisfactory performance by the Contractor

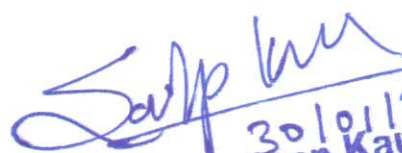
AND WHEREAS the Contractor acknowledges that the Client shall enter into contracts with other contractors / parties for the housekeeping services of its premises in case the Contractor falls into breach of the terms and conditions as stipulated in the Tender Document and shall waive its claim whatsoever in this regard,

AND WHEREAS the terms and conditions of this Contract have been fully negotiated between the and the Contractor as parties of competent capacity and equal standing.

AND WHEREAS the Contractor has fully read, understood and shall abide by all the terms and conditions as stipulated in the Tender Documents for providing housekeeping services in the Client's premises, failing which the Contract is liable to be terminated at any time, without assigning any reasons by the Client.

AND WHEREAS the Contractor shall be responsible for payment of Service Tax with Central Excise and Taxation Department. The documentary proof of the same must be submitted within one month of payment of particular bill for the amount of Service Tax Charged in the said bill



  
30/01/2026  
Sandeep Kaushik  
Chancery

AND WHEREAS the Client and the Contractor agree as follows:

In this Agreement (including the recitals) capitalized words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement. (This Agreement shall prevail over all other Contract documents) :-

The Letter of Award (LoA) issued by the Client; Letter of Acceptance by the Contractor;  
The complete Bid, as submitted by the Contractor;  
The Tender Document No. **Jub/Estt/867/02/2025** dated **06/10/2025**; The Addenda, if any, issued by the Client;  
Any other documents forming part of this Contract Agreement till date;  
(Performance Bank Guarantee, Bank Guarantee);  
Charges - Schedule annexed to this Article of Agreement;  
Supplementary Agreements executed from time to time; Scope of work.

There will be no mid-term escalation in the contract rate during the entire contract period. Claim for any escalation on account of minimum wages and any other statutory obligations, or otherwise also, during the entire period of the contract, shall not be entertained by the Embassy of India, Juba. The payment to the workers in accordance to minimum wages prescribed by the Government of Republic of South Sudan, along with other statutory payments, is the sole responsibility of the Contractor.

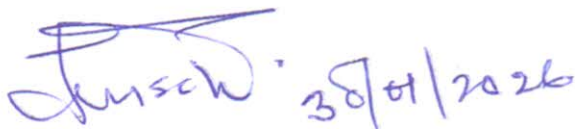
Any changes/modifications/amendments required to be incorporated in the Contract Agreement at a later stage shall be discussed and mutually agreed by both the parties and such supplementary agreements shall be binding on both the parties and shall form the part of this contract agreement.

This Contract shall be governed by and construed in accordance with the laws of India. Each Party hereby submits to the jurisdiction as set out in the Dispute Resolution Procedure in the Conditions of Contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of India on the day, month and year indicated above.

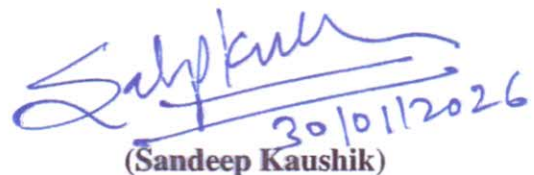
Signed on behalf of M/s Shaki Outsourcing Services Pvt. Ltd

Signed on Behalf of Embassy of India, Juba

 30/11/2026

(Shaki Outsourcing Services)

Pvt. Ltd., Juba South Sudan

 30/11/2026

(Sandeep Kaushik)

Head of Chancery

**Sandeep Kaushik**  
**Head of Chancery**  
**Embassy of India**  
**Juba (South Sudan)**

